



**Bike & Build, Inc.**

[www.bikeandbuild.org](http://www.bikeandbuild.org)

6109 RIDGE AVE BLDG 2 • PHILADELPHIA, PA 19128 • T 267.331.8488 • F 661.752.9606

---

## CHRISTOPHER H. WEBBER MEMORIAL FELLOWSHIP

---

### ABOUT CHRIS

Christopher H. Webber was a participant in the 2001 Habitat Bicycle Challenge and a Trip Coordinator for Bike & Build's 2005 Northern U.S. route; he became Bike & Build's first Program Director in Fall of 2005. As Program Director, Chris helped oversee the organization's growth and strengthened its programming through his combined passion for sport and adventure, and affordable housing and charitable efforts.

Chris carried himself with great attitude, spirit, and energy for his work, family, and friends. He had completed two cross-country bicycle trips, was an expert skier, and had travelled widely through Europe, Australia, and North America.

Chris was 25 when he died of injuries sustained in a pedestrian accident in New York City in March of 2007.

### ABOUT THE FELLOWSHIP

The Christopher H. Webber Memorial Fellowship honors Chris' spirit and his involvement in and contributions to Bike & Build. As an HBC and Bike & Build alum and a staff member, Chris had a special perspective and a unique connection to the organization and its participants. To honor his involvement as a participant and staff member, the CHW Fellowship awards are given annually to members of the HBC and Bike & Build communities.

The award – **a one-time grant of up to \$20,000** – will fund an individual's involvement in affordable housing efforts, and may be used to finance his or her participation in a project, help start or expand an organization, finance academic research or other studies, supplement his or her income earned from employment, or involve the individual in affordable housing efforts through any other traditional or non-traditional manner.

### ELIGIBILITY REQUIREMENTS

The CHW Fellowship award will be made to applicants that satisfy the following criteria:

- Are members of the greater Bike & Build or Habitat Bicycle Challenge families.
- Support his or her involvement in affordable housing efforts.
- Demonstrate a clear need for funding of up to \$20,000.
- Demonstrate the likelihood of a high impact of the proposed project.

### SELECTION PROCEDURES

Fellowship recipients will be determined through a comprehensive review of the applications by members of the Webber Family and the Bike & Build community.

### TIMELINE AND DATES (SUBJECT TO CHANGE)

**March 9, 2012**- Applications Due

**April 9, 2012**- Funding Decisions Announced, 1st portion of funds distributed

**Upon completion of Recipient Progress Report** – 2nd portion of funds distributed



## **Bike & Build, Inc.**

[www.bikeandbuild.org](http://www.bikeandbuild.org)

6109 RIDGE AVE BLDG 2 • PHILADELPHIA, PA 19128 • T 267.331.8488 • F 661.752.9806

Applications are due by March 9, 2012, and must be submitted via email to [cwmfund@bikeandbuild.org](mailto:cwmfund@bikeandbuild.org). Please contact [cwmfund@bikeandbuild.org](mailto:cwmfund@bikeandbuild.org) with any questions about the fellowship or the application.

In a new document, please provide the following information.

1. Contact Info
  - Applicant name
  - Email address and phone number
  - Please state your connection to or involvement in Bike & Build or the Habitat Bicycle Challenge
  
2. Describe the project you are proposing for funding by the Chris Webber Memorial Fellowship. Please be sure to include the following information:
  - What is the proposed project?
  - What is your interest in participating in or executing the project?
  - What communities or regions would be the focus of the project, and how would the project impact affordable housing in the target community?
  - What existing organizations - if any - do you propose to work with?
  - What work or research has already been completed on the project?
  
3. Describe your qualifications with regards to this project. How are you qualified to successfully execute the proposed venture?
  
4. Please provide a projected implementation timeline and budget (including prospective and pending funding sources).
  
5. If applicable, please provide the name and contact info of a reference involved in the project who is willing to speak with representatives of the Selection Committee.



**Bike & Build, Inc.**

[www.bikeandbuild.org](http://www.bikeandbuild.org)

6109 RIDGE AVE BLDG 2 • PHILADELPHIA, PA 19128 • T 267.331.8488 • F 661.752.9806

## RECIPIENT PROGRESS REPORT

---

Prior to releasing the second half of your grant funds the Fellowship Committee requires recipients to file a progress report detailing the status of the funded proposal and how the money has been spent. Upon review by the committee the remaining portion of the funds will be released.

**In a new document, please provide the following information.**

1. Project Overview
  - Brief description of the program funded
  - Amount awarded to date
  - Date project began
  - Estimated completion date
2. Was your project implemented as described in your application?
  - If yes, please provide a short explanation of the status to date and how funds have been used.
  - If no, please explain.
3. Did you encounter any unexpected problems in completing this project?
4. What significant changes, if any, did you make in the content of the project or expenditure of the grant? What caused these changes?
5. How do you measure the effectiveness of your project?
6. How have you been personally affected while carrying out your project?
7. Please attach any deliverables from the project that you would like to share, if applicable.